Tadley Community Primary School
The Green, Tadley
Hampshire RG26 3PB
0118 9813805
adminoffice@tadley.hants.sch.uk
www.tadleyprimary.co.uk
Head Teacher: Joanne Bruce - Carter
Deputy Head: Amelia Mohain

LETTINGS: BOOKING FORM – 2026/2027 ACADEMIC YEAR

Name of Applicant: _____

Address: _____

_____

Email Address: _____

Contact Number: _____

Name of Organisation: _____
(if applicable)

Position in Organisation: _____
(if applicable)

FACILITIES REQUIRED (£30 per hour)

Meeting Room ☐ School Hall ☐ Classroom ☐

Date(s) required:	Time from:	Time to:

** Please carefully read and sign the declaration on the following page…*

Tadley Primary School
learning for life

DECLARATION

1. I have read and accept the school's Conditions of Hire, and agreed to abide by these and any special conditions communicated to me.

2. I agree to indemnify the County Council against any accidents or damage to County Council property or injury to persons which may be incurred as a result of the hiring, unless caused by the negligence or breach of statutory duty of the County Council. I understand that the County Council have taken out a policy of insurance, brief details of which have been supplied to me, which provides an indemnity for my legal liability for accidents, damage and injury.

3. I enclose a copy or copies of appropriate qualifications and CRB clearance held by the person(s) running the activities in support of this application.

4. I accept that an additional charge may be made in respect of damage caused to the building or school property through negligence or wilful intent.

5. I understand that there will be a minimum charge unless there is a concurrent hirer.

6. I agree to the payment conditions.

7. I am over 18.

8. I will pay the invoice within 14 days of receipt.

Signed: _____

Full Name: _____

Date: _____